



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

**Telephone (513) 695-1250
(513) 261-1250
(513) 925-1250
(937) 425-1250
Facsimile (513) 695-2054**

***TOM ARISS
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – February 25, 2014

The Board met in regular session pursuant to adjournment of the February 18, 2014, meeting.

Pat Arnold South - present

Tom Ariss - present

David G. Young - absent

Tina Osborne, Clerk - present

Minutes of the February 18, 2014 meeting were read and approved.

- 14-0252 A resolution was adopted to approve the Promotion of Tal Jernigan to the position of Water Treatment Plant Operator I within the Warren County Water and Sewer Department. Vote: Unanimous
- 14-0253 A resolution was adopted to Amend Resolution #14-0191 accepting the Resignation of Megan Vanhook, Case Aide, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 14-0254 A resolution was adopted to authorize the Posting of the “Case Aide” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous
- 14-0255 A resolution was adopted to approve Leave Donation for Emily Scott, Eligibility Referral Specialist II within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 14-0256 A resolution was adopted to set February 27, 2014, at 3:00 p.m. as the date and time for a Special Meeting. Vote: Unanimous

MINUTES
FEBRUARY 25, 2014
PAGE 2

- 14-0257 A resolution was adopted to approve Reappointments to the Warren County Port Authority. Vote: Unanimous
- 14-0258 A resolution was adopted to accept Schedule of benefits and Rates pertaining to Stop Loss Coverage provided through United Healthcare. Vote: Unanimous
- 14-0259 A resolution was adopted to enter into a Third Party Disclosure Agreement between Warren County, Interactive Health Solutions and United Healthcare. Vote: Unanimous
- 14-0260 A resolution was adopted to authorize request for proposals Warren County Hazard Mitigation Plan Development for the Warren County Emergency Services Department. Vote: Unanimous
- 14-0261 A resolution was adopted to approve and authorize President of the Board to sign Hamilton County Emergency Management Agency Asset Transfer Form on behalf of Telecommunications. Vote: Unanimous
- 14-0262 A resolution was adopted to approve and enter into Agreement with Miami Valley Regional Crime Laboratory to provide Forensic Science and Laboratory Services, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 14-0263 A resolution was adopted to declare an emergency and waive competitive bidding process for Emergency Repair of Steamer at the Warren County Jail. Vote: Unanimous
- 14-0264 A resolution was adopted to declare an emergency and waive competitive bidding process for Emergency Repair of Clogged Plumbing Lines at 500 Justice Drive (Common Pleas Court Building). Vote: Unanimous
- 14-0265 A resolution was adopted to declare an emergency and waive competitive bidding process for Emergency Repair of Gutters at 19 Dave Avenue (Titles). Vote: Unanimous
- 14-0266 A resolution was adopted to Advertise for Bids for the FY2012 Village of Pleasant Plain State Route 132 Storm Sewer Improvements CDBG Project. Vote: Unanimous
- 14-0267 A resolution was adopted to approve a Subsidy Grant Agreement on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 14-0268 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 14-0269 A resolution was adopted to approve various Refunds. Vote: Unanimous

MINUTES
FEBRUARY 25, 2014
PAGE 3

- 14-0270 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 14-0271 A resolution was adopted to approve the following Record Plats.
Vote: Unanimous
- 14-0272 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 14-0273 A resolution was adopted to approve Supplemental Appropriation within Sewer Revenue Fund #580. Vote: Unanimous
- 14-0274 A resolution was adopted to approve Supplemental Appropriation into Fairgrounds Construction Project Fund #498. Vote: Unanimous
- 14-0275 A resolution was adopted to approve Supplemental Appropriation into Clerk of Courts Adm. Fund #250-1260. Vote: Unanimous
- 14-0276 A resolution was adopted to approve Subfund Adjustment within Water Revenue Fund #510. Vote: Unanimous
- 14-0277 A resolution was adopted to approve Subfund Adjustments within Sewer Revenue Fund #580. Vote: Unanimous
- 14-0278 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Common Pleas Probation Department Fund #101-1223. Vote: Unanimous
- 14-0279 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Communications Center – Dispatch Fund #101-2850. Vote: Unanimous
- 14-0280 A resolution was adopted to approve Appropriation Adjustments from Commissioners General Fund #101-1110 into Detention – Sheriff’s Fund #101-2210. Vote: Unanimous
- 14-0281 A resolution was adopted to approve Appropriation Adjustment within Warren County Adult Probation Fund #101-1223. Vote: Unanimous
- 14-0282 A resolution was adopted to approve Appropriation Adjustments within Juvenile Court Fund #243, Human Services Fund #203, Motor Vehicle Fund #202 and Domestic Relations Court Fund #101-1230. Vote: Unanimous
- 14-0283 A resolution was adopted to authorize payment of Bills. Vote: Unanimous

- 14-0284 A resolution was adopted to Waive Excess Water Charges over 6,000 gallons for 1988 N. Union Road in Middletown, Ohio. Vote: Unanimous
- 14-0285 A resolution was adopted for selection of an Engineering Firm for the Deerfield-Hamilton Area Water Master Plan. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

On motion, bids were closed at 9:00 a.m. this 25th day of February and the following bids were received, opened and read aloud for the Butler Warren Road Bridge Replacement Project for the Warren County Engineer's Office:

DDK Construction Cincinnati, Ohio	\$ 563,185.00
Eagle Bridge Sidney, Ohio	\$ 706,297.02
Ford Development Cincinnati, Ohio	\$ 709,045.19
W.E. Smith Construction Blanchester, Ohio	\$ 585,953.19
Sunesis Construction West Chester, Ohio	\$ 858,586.79

Neil Tunison, Warren County Engineer will review bids for a recommendation at a later date.

Chris Brausch, Sanitary Engineer, was present for a work session and discussed the following matters:

1. Union Road Water Leak—The homeowner at 1988 Union Road experienced a significant water leak in the lateral at their home. Mr. Brausch recommended the Board consider waiving the excess charges due to the leak. Upon recommendation, the Board resolved (Resolution #14-284) to waive the excess water charges over 6,000 gallons for 1988 N. Union Road in Middletown, Ohio.
2. Brisben Reimbursement for Village on the Green Lift Station—Bruce McGary, Assistant Prosecutor, gave background on reimbursement provisions (which expired in 2013) that were established for the over sizing of the Salt Run Trunk Sewer constructed by Mr. Brisben. He then updated the Board on the discussion relative to Mr. Brisben’s attorney to provide a payment audit as well as an extension of time to allow for the collection additional reimbursements due to the crash in the housing market.

Mr. McGary stated that Mr. Brisben is making a proposal of a lump sum payment to bring the matter to finality. He stated the following calculations according to the Water and Sewer Department:

Out of pocket expense from Mr. Brisben for construction	\$317,000.00
To date reimbursement	\$ 35,882.00
Current collection since last disbursement	\$ 7,337.00
Total account reimbursement	\$ 43,218.00
Total possible based upon platted lots	\$ 57,402.00
Total additional to Brisben if all platted lots develop	\$ 14,200.00

Mr. McGary stated that according to Mr. Brisben’s calculation, he will be owed \$99,000 but will settle for \$95,000. He then stated that Mr. Brisben believes that as subdivisions were platted, the reimbursement provisions should have been paid.

There was discussion relative to how to proceed.

Mr. McGary stated his recommendation to give Mr. Brisben the option to extend the time per an additional seven years as requested or a lump sum payment in the total amount of approximately \$57,405.00 which would include the \$35,882.00 he has already received.

3. Union Township 208 Water Quality Amendment Update—The Board stated they will not be ready for the OKI Staff to make a recommendation at the March Executive Board Meeting and requested Mr. Brausch postpone any recommendation until the April Board meeting. The Board then directed Mr. Brausch to contact the developer, the City of Lebanon and the City of Mason to see where they are in the discussion relative to this request. The Board then stated they will make a decision on this matter no later than March 31st.

4. Hopkins Commons Water and Sewer Connection Fees—Mr. Brausch stated that the developer is requesting a reduction in fees for the proposed project. There was discussion relative to the scope of the project and Martin Russell, Economic Development Director, was present to give an update on the matters they have been discussing. Upon discussion, the Board stated they are not interested in changing the way fees are calculated that this time.
5. GPS Tracking in Water and Sewer Vehicles—Mr. Brausch stated his desire to implement GPS tracking of Water and Sewer Department vehicles. He stated that Verizon Network Fleet is offering a 2 unit trial of the program they offer. Upon discussion, the Board stated their agreement to utilize the system on a trial basis.
6. Water System Master Plan—The interview committee has conducted the interviews of the top five ranked firm and has agreed to recommend Arcadis as the selected firm. Upon discussion, the Board resolved (Resolution #14- 0285) to approve the selection of Arcadis and authorize staff to begin negotiations on an agreement for the engineering relative to the Deerfield-Hamilton Area Water Master Plan.
7. 348 Antietam in Hamilton Township—There is a problem with the sanitary sewer lateral at this address that appears to be under the road as well as within the utility easement at this property. The camera shows a belly in the lateral beginning 10' from the tap to a point at 49' where the camera is completely blocked. Upon discussion, the Board authorized staff to camera the entire lateral from the house to the blockage for a recommendation at a later date.
8. Mr. Brausch stated the need for an executive session at some time in the future to discuss staffing needs relative to retirements.

Upon motion the meeting was adjourned.



Pat Arnold South, President



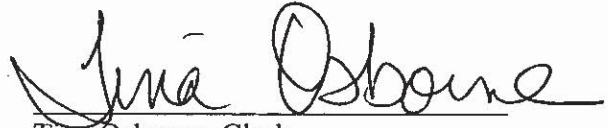
David G. Young



Tom Ariss

MINUTES
FEBRUARY 25, 2014
PAGE 7

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 25, 2014, in compliance with Section 121.22 O.R.C.

A handwritten signature in black ink that reads "Tina Osborne". The signature is written in a cursive style with a large, looped initial "T".

Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio