



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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TOM ARISS

PAT ARNOLD SOUTH

DAVID G. YOUNG

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – September 24, 2013

The Board met in regular session pursuant to adjournment of the September 17, 2013, meeting.

Tom Ariss - present

David G. Young - present

Pat Arnold South - present

Tina Osborne, Clerk - present

Minutes of the September 17, 2013 meeting were read and approved.

- 13-1382 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Nick Zimmerman, Water Treatment Plant Technician, within the Water and Sewer Department. Vote: Unanimous
- 13-1383 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Gregory Smith, Carpenter I, within the Warren County Facilities Management Department. Vote: Unanimous
- 13-1384 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into an Agreement by and between the Cincinnati Urbanized Area and the Board of Warren County Commissioners relevant to the Warren County Transit System. Vote: Unanimous
- 13-1385 A resolution was adopted to approve and enter into an Amendment to extend existing Agreement with Human Services Research Institute on behalf of the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 13-1386 A resolution was adopted to Erect signs to restrict travel for trucks on various sections of roads in the Warren County Highway System. Vote: Unanimous

- 13-1387 A resolution was adopted to enter into a Business Associate Agreement with Horan Associates, Inc. effective September 23, 2013. Vote: Unanimous
- 13-1388 A resolution was adopted to approve Appointments to the Warren County Rural Zoning Commission. Vote: Unanimous
- 13-1389 A resolution was adopted to approve and authorize President of the Board to enter into Warren County, Ohio Movie Tour Book Agreement with CGI Communications, Inc. Vote: Unanimous
- 13-1390 A resolution was adopted to authorize the President and/or Vice President of this Board to sign a Satisfaction of Mortgage for Melinda Bain Betley, Vote: Unanimous
- 13-1391 A resolution was adopted to authorize Amendment No. 1 to the Engineering Agreement with Ohio Valley Environmental Service, Inc. (dba Environmental Engineering Service) increasing Purchase Order No. 79137 for the 2010 Sewage Lift Station Upgrades Project, Fund No. 3371. Vote: Unanimous
- 13-1392 A resolution was adopted to issue Request for Engineering Qualifications for Study and Planning Services for the Deerfield-Hamilton Area Water Master Plan. Vote: Unanimous
- 13-1393 A resolution was adopted to approve a Subsidy Grant Agreement on behalf of the Warren County Common Pleas Court. Vote: Unanimous
- 13-1394 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 13-1395 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 13-1396 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 13-1397 A resolution was adopted to enter into a New Streets and Appurtenances Security Agreement with Stoneridge Development, Ltd for Stoneridge, Section One, in Clearcreek Township, replacing the current Street and Appurtenances Security Agreement #00-019(P). Vote: Unanimous
- 13-1398 A resolution was adopted to enter into a New Streets and Appurtenances Security Agreement with Stoneridge Development, Ltd for Stoneridge, Section Two, in Clearcreek Township, replacing the current Street and Appurtenances Security Agreement #00-020(P). Vote: Unanimous

- 13-1399 A resolution was adopted to enter into a New Streets and Appurtenances Security Agreement with Stoneridge Development, Ltd for Stoneridge, Section Three, in Clearcreek Township, replacing the current Street and Appurtenances Security Agreement #00-021(P). Vote: Unanimous
- 13-1400 A resolution was adopted to approve a Street and Appurtenances Bond Release for M/I Homes of Cincinnati, LLC for completion of improvements in Estates at Hawthorne Manor, Section 3 situated in Hamilton Township. Vote: Unanimous
- 13-1401 A resolution was adopted to approve a Sidewalk Bond Release for M/I Homes, LLC for completion of improvements in Estates at Hawthorne Manor, Section 3 situated in Hamilton Township. Vote: Unanimous
- 13-1402 A resolution was adopted to approve Hargus Drive and Humock Court in Estates at Hawthorne Manor, Section 3 for public maintenance by Hamilton Township. Vote: Unanimous
- 13-1403 A resolution was adopted to approve a Street and Appurtenances Bond Release for Shoppes at Grandin, LLC for completion of improvements in the Shoppes at Grandin situated in Hamilton Township. Vote: Unanimous
- 13-1404 A resolution was adopted to approve Bond Release for Deerfield Pike LLC for completion of improvements in Timberwood Estates situated in Turtlecreek Township. Vote: Unanimous
- 13-1405 A resolution was adopted to approve Bond Release for J.A. Development for completion of improvements in Fox Ridge situated in Franklin Township. Vote: Unanimous
- 13-1406 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 13-1407 A resolution was adopted to approve a Cash Advance from County Motor Vehicle Fund #202 into the Fosters Maineville & Butterworth Intersection Road Improvement Project Fund #458. Vote: Unanimous
- 13-1408 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101-1112 into Children Services Fund #273. Vote: Unanimous
- 13-1409 A resolution was adopted to approve Subfund Adjustment within Juvenile Court Reclaim Grant Fund #247. Vote: Unanimous
- 13-1410 A resolution was adopted to approve Appropriation Adjustment from Commissioners' General Fund #101-1110 into Facilities Management Fund #101-1600. Vote: Unanimous

- 13-1411 A resolution was adopted to approve Appropriation Adjustment from Veterans Fund #101-5220 into #101-5210. Vote: Unanimous
- 13-1412 A resolution was adopted to approve Appropriation Adjustment within Veterans Fund #101-5220. Vote: Unanimous
- 13-1413 A resolution was adopted to approve Appropriation Adjustment within the Workforce Investment Act Fund #258-5800. Vote: Unanimous
- 13-1414 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court Fund #101-1220. Vote: Unanimous
- 13-1415 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #101-1280. Vote: Unanimous
- 13-1416 A resolution was adopted to approve Appropriation Adjustment within Emergency Services / EMA Fund #101-2850. Vote: Unanimous
- 13-1417 A resolution was adopted to approve Appropriation Adjustments within Sheriff's Office Fund #101-2200 and #101-2210. Vote: Unanimous
- 13-1418 A resolution was adopted to approve Appropriation Adjustments within Board of Elections Fund #101-1300, Children Services Fund #273, TASC Fund #284 and Pretrial Services Fund #101-1222. Vote: Unanimous
- 13-1419 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 13-1420 A resolution was adopted to approve a Street and Appurtenances Bond Release for Stoneridge Development, Ltd for completion of improvements for Stoneridge, Section One, situated in Clearcreek Township. Vote: Unanimous
- 13-1421 A resolution was adopted to approve a Street and Appurtenances Bond Release for Stoneridge Development, Ltd for completion of improvements for Stoneridge, Section Two, situated in Clearcreek Township. Vote: Unanimous
- 13-1422 A resolution was adopted to approve a Street and Appurtenances Bond Release for Stoneridge Development, Ltd for completion of improvements for Stoneridge, Section Three, situated in Clearcreek Township. Vote: Unanimous
- 13-1423 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Communications Center – Dispatch Fund #101-2850. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

William Simmons, President of the Warren County Airport Authority, was present along with members of the Airport Authority, for a work session to give an update on the current projects and operations at the Warren County Airport.

Mr. Simmons stated that at the end of the month he will be resigning his position on the Airport Authority and relocating to South Carolina and Mike Nutter, Vice-President, will be serving as interim President until a new one is elected.

Mr. Simmons presented a PowerPoint presentation (attached) outlining the airport improvements from 1980 to today, showing the remarkable progress in eliminating zoning violations, the current purchase contract with the Groh family to eliminate one of the two only remaining violations in place and the intent to proceed with a zoning complaint to eliminate the last remaining zoning violation at the airport.

Mr. McGary, Assistant Prosecutor, along with Mr. Simmons, presented a map (attached) showing ownership of the property surrounding the Warren County Airport along with the cost to purchase.

The Board commended the Airport Authority Board for the tremendous job they have done on behalf of the citizens of Warren County and also commended Bill Simmons by proclaiming September 24, 2013, as "William Simmons Day" in Warren County in honor of his many years of service and dedication.

On motion, upon unanimous call of the roll, the Board entered into executive session pursuant to Ohio Revised Code Section 121.22 (G)(5) at 9:58 a.m. to discuss matters required to be kept confidential pursuant to federal law mandating "protected health information" of a county employee be kept confidential under HIPAA and exited at 11:18 a.m.

Lauren Cavanaugh, Human Services Director, was present for a work session to update the Board on the changes coming to the agency beginning October 1, 2013.

Mrs. Cavanaugh stated that on October 1, the new computer system (OIES) will go online to begin processing eligibility for the new Medicaid program. She stated that for the first year, the old system will be utilized simultaneously. She then stated that the food stamp work requirement waiver that has been in place due to the economy will be terminated as of October 1. She informed the Board that effective November 1, the Federal government is eliminating the stimulus money that allowed for the food stamp allocation to be increased. She stated that a family of 3 will see an approximate \$29 per month reduction in their food stamps.

Mrs. Cavanaugh stated that she will be providing an informational meeting to partnering agencies in order to bring them up to date on the changes.

Mrs. Cavanaugh informed the Board that the Ohio Department of Jobs and Family Services (ODJFS) Director Cobert will be meeting with Warren County Human Services employees on October 23, 2013, at 1:00 p.m. and invited the Commissioners to attend the meeting.

Linda Oda, Warren County Recorder, was present for a work session to discuss the Request for Proposals she received and reviewed along with Ben Clift, Data Processing, relative to a new computer software system for the Warren County Recorder's Office.

Mrs. Oda stated that the current computer software is from 1980 and does not allow for online filings and requires seven (7) different employees to handle one piece of paper before the recording process is completed.

Mrs. Oda stated that she received three (3) proposals and the lowest and best proposal is from Fiddler Technologies and, in her opinion, offers the best product. She stated that the software cost is \$120,000 with the requirement of \$18,000 in upgrades to the servers, approximately \$10,000 in scanning equipment and a \$22,000 per year maintenance fee.

Mrs. Oda informed the Board that the Data Processing Board has approved the purchase and she has worked with Ben Clift throughout the entire process.

Mrs. Oda stated that with the impending retirements within her office next year, she believes that she can cover the cost of half of the software with her remaining budget this year and the remaining half from next year's budget.

Upon further discussion, the Board stated their approval to proceed with the contract with Fiddler Technologies upon financial requirements being in place.

Ben Clift, Warren County Data Processing, was present for a work session as a follow up to Mrs. Oda's computer software discussion.

Mr. Clift stated he was approached by Dave Gully, County Administrator, relative to the desire to provide access to the computer systems for field employees in order to eliminate the redundancy of information input as well as reduce the chance of error.

Mr. Clift stated that Warren County has not made any significant improvements to the computer system since 2006 due to the lagging economy. He stated that he has completed a review of the system and the following are items that he feels need to be completed in order to update the system as well as provide the access requested by Mr. Gully:

Upgrade to Network	\$637,330.25
Upgrade to Dell Blade Servers	\$ 34,424.58
VMWare Software	\$ 46,726.76
Microsoft Software	\$303,056.84
Citrix (200 users – additional users at a cost of \$672 each)	\$116,567.42
Wireless Equipment for Admin Bldg and Common Pleas Bldg	\$ 49,298.40
Installation (MTM Technologies)	\$100,000.00

Mr. Clift presented the following information to the Board:

Current Network Equipment purchased in 2001 and upgraded in 2006.

We currently have two main backbone switches that provide routing for the entire network, one is located in the computer room and one is located in the Network Closet near the loading dock. There are two 10g connections between the two switches and 1g connections to most of the servers. These two switches are not redundant and if one quits working the entire network will be down.

There are two network closets on each floor of the admin building with 1g connections to each. There are 1g connections to the Common Pleas building, Juvenile, Sheriff's office, Facilities Management, and East St building. There are several remote locations such as the Corwin House, Markey Road, Garage and Developmental Disabilities buildings that all connect to a local switch at telecom and are connected to the network via a 1g connection. All switches located in the local network closets have 100mb connections to individual pc's and are connected together via 1g connections. We would be purchasing 6 new primary routers/switches and replacing all the current switches in the local network locations. 2 of which would be located in the computer room and are specifically designed to interact with server traffic and would provide 1g and 10g connections to servers.

There would be 2 new switches located in the network closet near the loading dock and the other two would be located in telecom. All 6 switches would be connected via redundant 10g connections and would provide 10g connections to the local switches in the network closets. The new local switches would provide up to 1g connections to each desktop pc.

We would be purchasing equipment to provide wireless connectivity to the internal network for the Admin Building and Common Pleas building with the ability to purchase additional equipment to add additional buildings as needed.

VMware software would allow us to virtualize our servers. Virtualization creates a highly-available environment by ensuring that all your applications are accessible all the time. If one of our physical servers fail, all its virtual machines can be automatically restarted on another machine, with no downtime or data loss, and because of the isolated nature of virtual servers, websites and applications are more protected with virtual security.

We currently have a physical environment with approximately 50 physical servers, we would be able to consolidate down to about 1/3 the number of physical servers. This would help make the most of our hardware investments and will help to save money in the long run by not requiring as many physical servers.

Because virtualization captures everything about a server into just a few files on disk, the real benefit is mobility. The ability to move our VMs wherever we want. We can back them up in the same way we currently protect other files. We can also replicate them to our disaster recovery site, so that they will be available when we need to recover from an outage.

We would be reducing our physical footprint, which would mean less power and cooling requirements and also means we can streamline our disaster recovery plans and standardize our recovery process.

Hardware Independence - This means being able to recover onto any x86 hardware. So, we have the flexibility to buy different servers for our recovery site, or even fewer servers.

This is a unique capability of vSphere and helps to not only improve application availability but also helps to improve IT efficiency. vMotion is the ability to move virtual servers between physical hosts. vMotion leverages the complete virtualization of servers, storage, and networking to move an entire running virtual machine instantaneously from one server to another. During a vMotion, the active memory and precise state of a virtual machine is rapidly transmitted over a high speed network from one physical server to another, and access to the virtual machines disk storage is instantly switched to the new physical host. Since the network is also virtualized by the VMware host, the virtual machine retains its

network identity and connections, ensuring a seamless migration process. The end user does not know that anything changed.
vMotion allows us to perform tasks such as:

Live migrations with zero downtime, undetectable to the user.
Continuous and automatic optimization of virtual machines within resource pools.
Hardware maintenance without scheduling downtime and disrupting business operations.
Proactively move virtual machines away from failing or underperforming servers.

Currently we are running Windows Server 2003, Exchange Server 2003, SQL Server 2005.

Windows Server 2003 end of support is 07/2015
Exchange Server 2003 end of support is 04/2014

Currently our backup software that we use to backup exchange server, end of support is 1/2014, we have the licenses to upgrade to the newer version but cannot upgrade to the new version due to the new version not supporting Exchange Server 2003.

We would be upgrading to Windows Server 2012, Exchange server 2013 and SQL 2012. By upgrading to Windows Server 2012 in a virtual environment it allows us to purchase a license for the physical servers and run as many virtual servers as we want. We currently have 3 exchange servers and we would be adding an additional server to help with the large number and size of exchange mailboxes.

By utilizing the virtualization and new windows licensing we would be able to provide new servers with any additional costs. As we move forward more and more departments are requesting special programs that the vendors require specialized software and independent servers, with this technology we have the capability to provide the departments with their own virtual server which would save them from having to purchase additional hardware and software.

The Board questioned the ability to spread the purchases for the upgrade over time.

Mr. Clift stated that with the significant changes in technology, to spread the purchase over time, you run the risk of the equipment being outdated and unable to complete the next portion of the needed upgrades without purchasing additional equipment

Commissioner Young then questioned if an inventory of programs running on Warren County's system exists as well as who is responsible for maintaining the software.

Mr. Clift stated that to his knowledge it does not.

There was discussion relative to the possibility of hiring a consultant to evaluate the system to provide an inventory, evaluate and make recommendations for improvements.

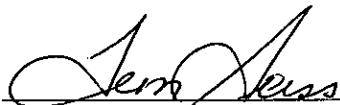
Commissioner Young stated his extreme concern relative to the way things within the Data Processing Department have been handled relative to two employees having proprietary control of programming within the County's computer system. He stated that he has concerns investing almost \$1.3 million into a system that cannot function, according to the appointing authority, without two specific employees.

Mr. Clift stated his concurrence with any department being dependent on two employees but clarified that he is the Support Manager within the department and not the Director.

Mr. Clift stated that the needed improvements are not related to the concerns of Commissioner Young as these are upgrades to the networking system and not relative to the computer programming side of the Data Processing Department.

There was discussion relative to the needed investments into the County's computer system and upon further discussion, the Board determined to take the request under advisement for further discussion during the 2014 budget process.


Upon motion the meeting was adjourned.



Tom Ariss, President

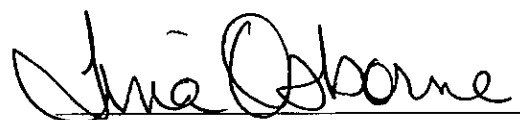


Pat Arnold South



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 24, 2013, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

State of the Airport

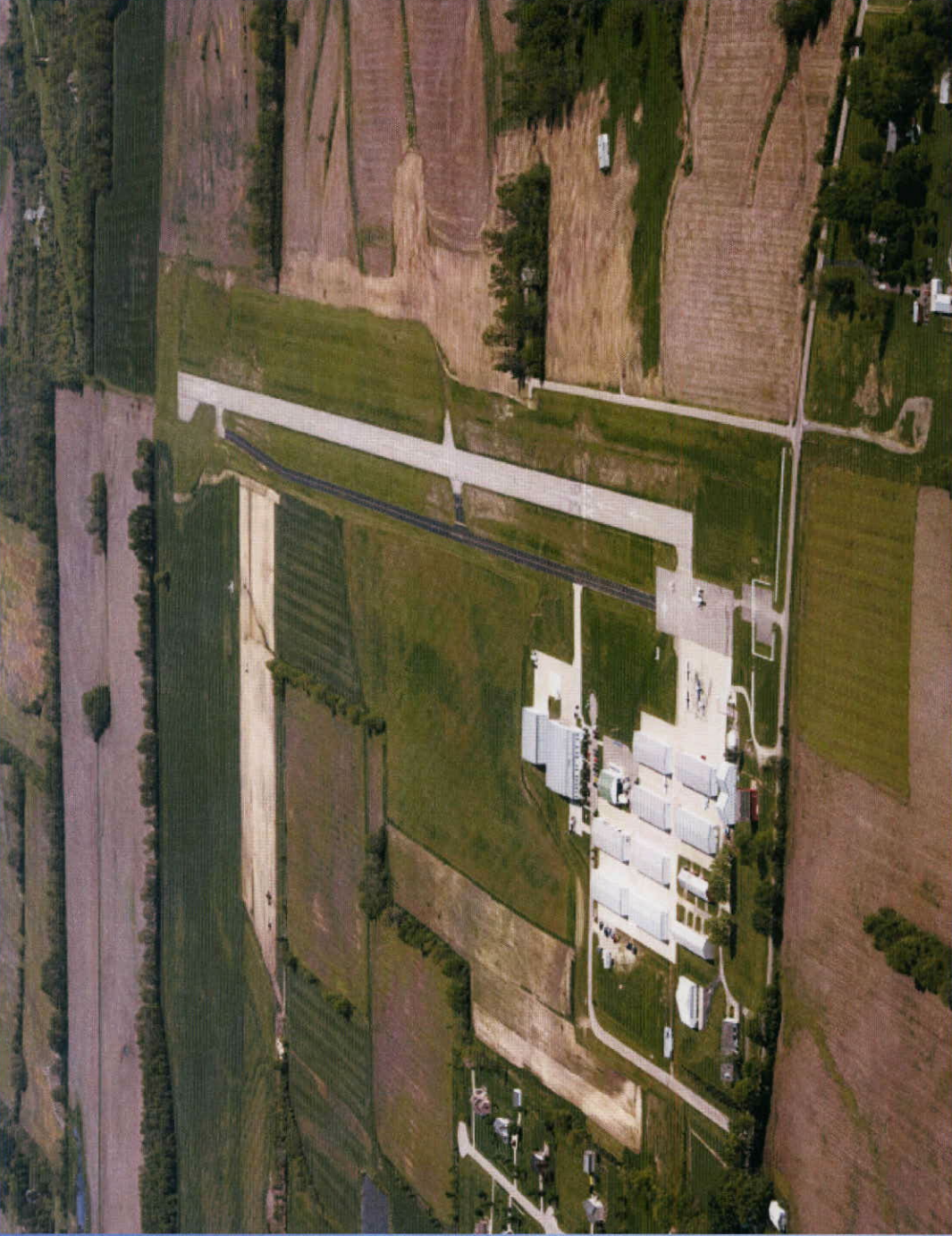
September 24, 2013



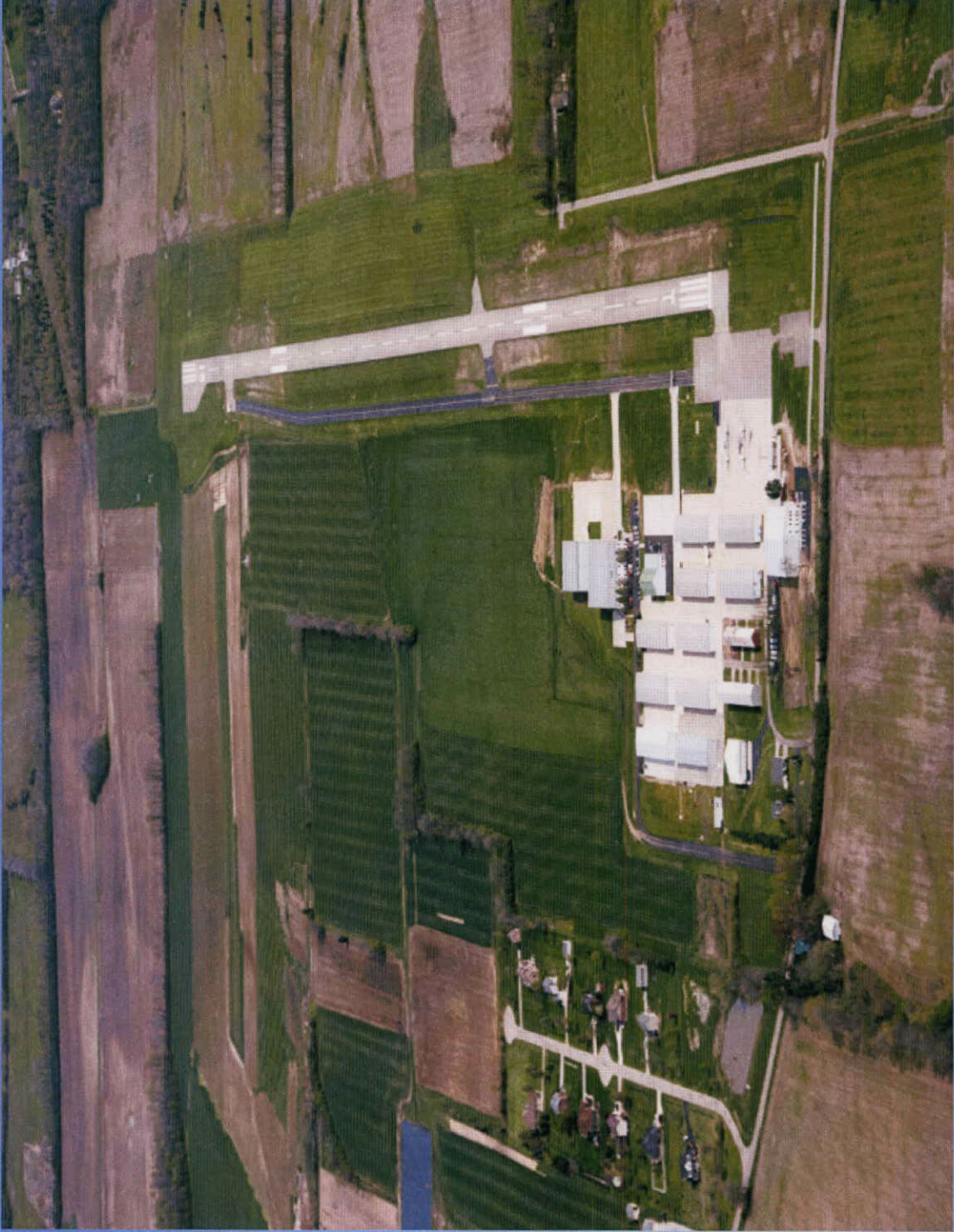
1980s



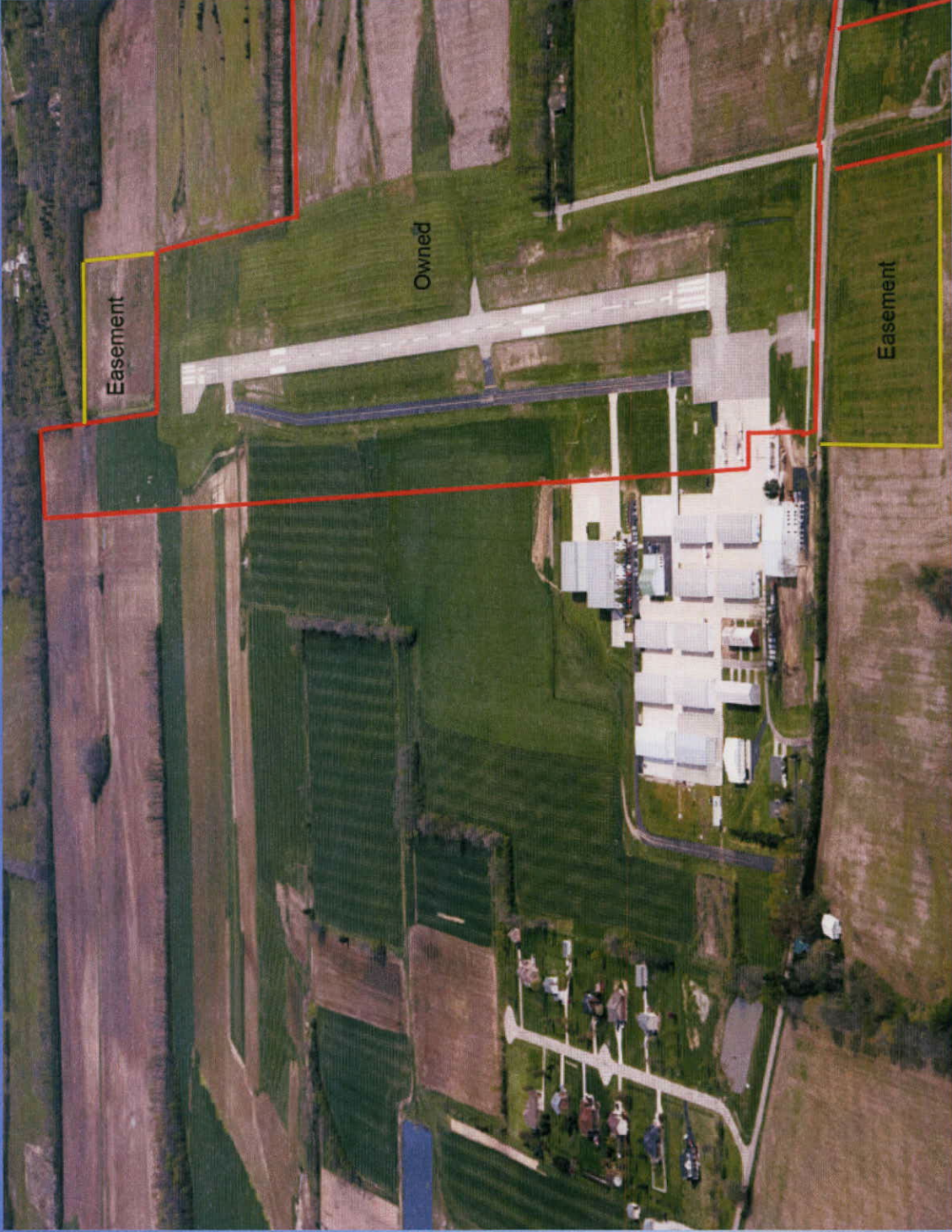
November 2002



May 2009



April 2013



April 2013 with property lines

Introduction of WCAA members and guests

Current Projects and Operations

- **Current Tenants**
- **Completed construction-T hangers and corporate hangar**
- **Elimination of displaced thresholds and improved instrument approaches**

Safety “issues” and plans to address them

- Tom Groh’s trees and zoning violations
- Westheimer’s trees
- The new taxiway and FAA demands
- Runway widening

Airport Finances

Sources of income

- Property taxes, sales taxes, payroll taxes, etc.

WCA, Ltd. Paid property taxes of:

- 2009/\$45,861;
- 2010/\$46,424;
- 2011/\$53,502;
- 2012/\$54,169.

Sales tax receipts were:

- 2009/\$34,348;
- 2010/\$31,899;
- 2011/\$28,301

- Farming

- In Kind work by WCA, Ltd. As a form of payment to WC

Business Investment

FAA unease with “Through the Fence” operations

FAA grants and projected funding of capital expenditures

Operating expenses

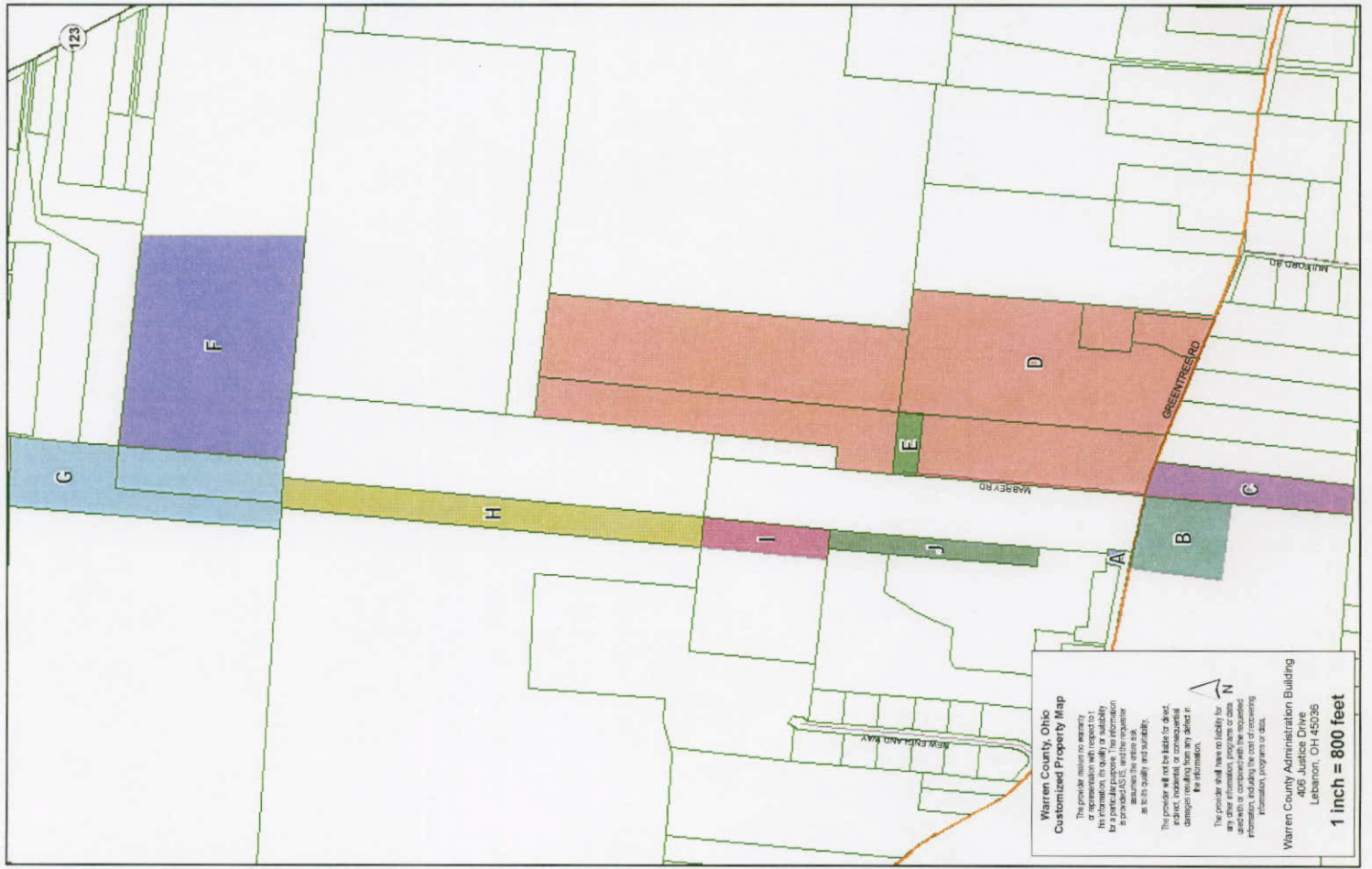
Budget performance past and present

Expected 2014 requirements

Capital Expenditures

- Procedures for interface with the County Budget Office
- CSW property
- Tom Groh
- Holden property
- Future taxiway replacement
- County matching funds requirement

Commissioner's directions and observations on 2014 plans and budgets.



Ref	Grantee(s)	Acreage	Interest/Rights	Purchase Price	Local Portion	Other Costs	Total Cost	Revised Local Portion
A	WCA, Ltd [farm house]	0.224 ac.	fee simple	\$ 167,000	\$ 8,350	\$15,400	\$182,400	\$ 9,120
B	Dawn Kersey/Hallie Joe Wilson	7.274 ac.	avigation easement [RPZ]	\$ 205,100	\$ 10,255	\$18,190	\$223,290	\$ 11,165
B	Dawn Kersey/Hallie Joe Wilson	10.066 ac.	Avigation easement [AZ]
B	Dawn Kersey/Hallie Joe Wilson	2.193 ac.	Avigation easement [TZ]
C	Dexter Atkins	5.800 ac.	fee simple	\$ 332,000	\$ 16,600	\$114,155	\$446,155	\$ 22,308
D	Bruce Meyer Estate	13.445 ac.	fee simple	\$687,850	\$ 34,393	\$216,790	\$904,640	\$ 45,232
D	Bruce Meyer Estate	14.804 ac.	fee simple	\$170,246	\$ 8,512	...	\$170,246	\$ 8,512
D	Bruce Meyer Estate	26.196 ac.	fee simple	\$301,254	\$301,254	...	\$301,254	\$301,254
D	Bruce Meyer Estate	27.0091 ac.	fee simple	\$267,480	\$267,480	...	\$267,480	\$267,480
E	Tom & Jennifer Groh	1.377 ac.	fee simple	\$210,000	\$ 21,000	Est. \$60,000	\$270,000	\$27,000
F	Hank Holden	7.894 ac.	avigation easement [RPZ]	\$187,500	\$ 9,375	\$12,400+ \$33,340 Pond Removal	\$233,240	\$11,662
F	Hank Holden	1.398 ac.	avigation easement [AZ]
F	Hank Holden	4.428 ac.	avigation easement [TZ]
G	William Jameson	6.524 ac.	fee simple	260,010	\$ 13,000	\$48,639	\$308,649	\$15,432
G	William Jameson	10.810 ac.	fee simple
H	Woodward Farms LLC	11.711 ac.	fee simple	\$ 175,665	\$ 8,783	\$24,600	\$200,265	\$20,026
I	CSW Enterprise, Inc.	3.502 ac.	fee simple	\$ 56,000	\$ 5,600	\$ 7,900	\$ 61,600	\$ 6,160
J	WCA, Ltd	3.889 ac.	fee simple	\$ 317,427+ \$24,840 to cure septic	\$ 15,871	\$47,890	\$390,157	\$19,508
TOTAL		158.5441 ac.		\$3,362,372	\$720,473	\$599,304	\$3,959,376	\$195,695 \$764,892 w Meyer