



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

June 25, 2024

#1

Clerk—General

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
HUM	SAFE ON MAIN INC	HUM PREVENTION, RETENTION, AND	\$ 51,200.00 *contract in packet
HUM	WARREN CO EDUCATIONAL SERVICE CNTR	HUM PREVENTION, RETENTION, AND	\$ 390,000.00 *contract in packet
TEL	ENVIROMENTAL SYSTEMS RESEARCH INST	TEL ESRI ARCGIS LICENSE	\$ 9,120.00 *quote in packet

6/25/24 APPROVED :

Martin Russell, County Administrator

CONSENT AGENDA*

June 25, 2024

Approve the minutes of the June 18, 2024 Commissioners' Meeting.

PERSONNEL

- 1. Hire Taylor English as Ongoing Caseworker II within Children Services*
- 2. Approve promotion of Jared Perkins to Water Distribution Worker III within W/S*
- 3. Rescind Resolution #24-0763 authorizing the hiring of Ryane Combs within Children Services*

GENERAL

- 4. Authorize President of the Board to sign IRS Form 720 relative to Patient Centered Outcome Research Institute (PCORI)*
- 5. Cancel regularly scheduled Commissioners' Meeting of Thursday, June 27, 2024*
- 6. Issue a RFQ for the procurement of design build services relative to the Warren County Criminal Suppression Headquarters Project*
- 7. Advertise for bids for the FY24 City of Franklin- Bryant Avenue and Judy Drive Paving and Storm Sewer CDBG Project*
- 8. Entering into agreement with Arcadis Engineering Services USA, Inc. for the RFQ for Waterline and Sanitary Sewer Design Services for 2024-2026*
- 9. Enter into pooled funding agreement relative to clinical committee services to multi-need children in Warren County*
- 10. Approve TANF PRC contract with Warren County ESC on behalf of Human Services*
- 11. Enter into agreement with SAFE on Main , Propio LS, LLC, and Family Promise of Warren County on behalf of Human Services*
- 12. Approve contract with Clermont County Commissioners on behalf of Juvenile Court*
- 13. Accept quote from ESRI, Inc. on behalf of Telecommunications*
- 14. Acknowledge payment of bills*
- 15. Approve performance bond reduction within the District at Deerfield Phase 3 in Deerfield Township*

FINANCIALS

- 16. Approve supplemental appropriation within Community Corrections*
- 17. Approve appropriation adjustments within County Court, Prosecutor's, and Health Insurance*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Waiving permit fees associated with the St. Margaret of York Annual Festival
2. Establishing non- participant charges for the Hopkinsville Area Waterline

WAIVING PERMIT FEES ASSOCIATED WITH THE ST. MARGARET OF YORK ANNUAL FESTIVAL

BE IT RESOLVED, to waive the permit fees associated with the St. Margaret of York Annual Festival; and

BE IT FURTHER RESOLVED, that St. Margaret of York Church be responsible for the surcharge required by the State of Ohio.

M moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this 25th day of June 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

kp/

cc: Building/Zoning (file)
Greg Bickford (darby427@gmail.com)



St. Margaret of York Catholic Church
9499 Columbia Rd
Loveland OH 45140
513-683-7100

Warren County Board of Commissioners
406 Justice Drive
Lebanon, Ohio 45036

RE: SMOY Fest 2024

June 13, 2024

Dear Honorable Board of County Commissioners:

St. Margaret of York Catholic Church will be holding their annual festival on July 26-28, 2024. The income generated from this festival will be used for many purposes including helping those in need throughout Warren County.

In past years, the Board has so graciously waived our building permit fees so that we may maximize our proceeds and continue serving those residents of Warren County that are in need.

I respectfully request your consideration in waiving our building permit fee again this year so that we may continue our charitable work to the fullest.

Thank you for your consideration of our request. If you have any questions, please feel free to contact me at your convenience at 513-615-9588.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Bickford'.

Greg Bickford
SMOYFEST 2024

CC: Warren County Building Department

ESTABLISH^{ING} NON-PARTICIPANT CHARGES FOR THE HOPKINSVILLE AREA WATERLINE

WHEREAS, waterline improvements have been constructed by this Board as part of the WAR-48-7.01 project that included the installation of a 16-inch waterline along US Route 22 from the intersection of US RT 22 and ST RT 48 eastwardly 1,700 feet, and along State Route 48 from Willow Pond Boulevard northward 6,800 feet to 5526 Route 48 , shown in **Figure 1**; and

WHEREAS, construction has been completed and it is necessary to establish Non-Participant Charges; and

NOW THEREFORE BE IT RESOLVED:

1. That the Non-Participant Charge is hereby established at \$1,500.00 per property.
2. That the Non-Participant Charge shall be in addition to any charges or fees required by the County for connection to the County water supply system including, without limiting the foregoing, the Tap-In Charge.
3. That the Non-Participant Charge shall become effective immediately and shall be applicable to any property abutting or obtaining water service from the Improvements. Non-Participant Charges shall be paid in cash and in full prior to the connection to the Improvements.
4. That the Rules and Regulations of the Water and Sewer Department shall be modified in accordance with the above.
5. That a copy of this Resolution be certified (a) to the County Sanitary Engineer and (b) to the County Auditor.
6. That this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this

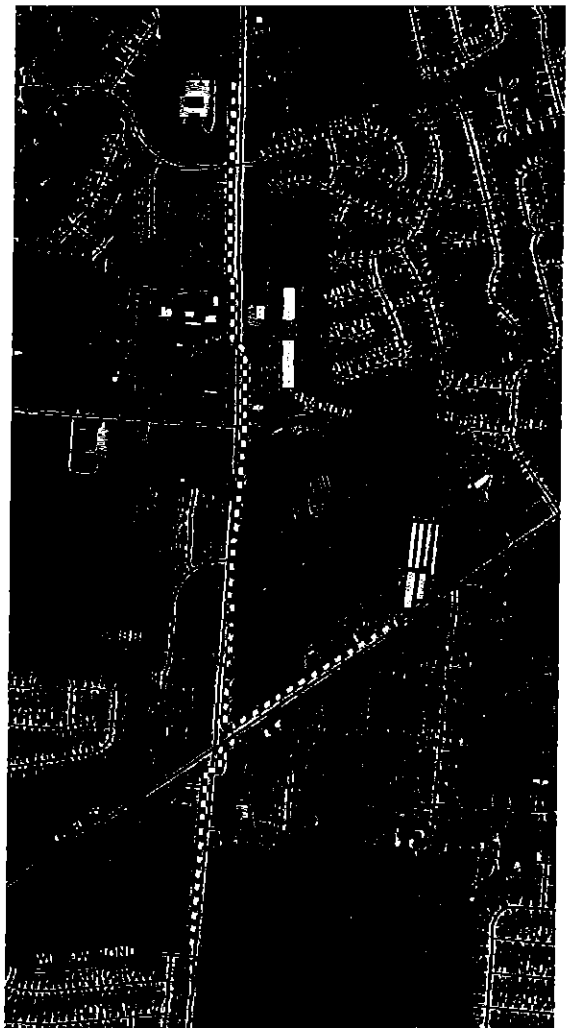


Figure 1 – Hopkinsville Area Improvements

RESOLUTION #XX-
JUNE XX, 2024
PAGE 2

Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

Mr moved for adoption of the foregoing resolution, being seconded by Mr . Upon call of the roll, the following vote resulted:

Mr. Young –
Mr. Grossman –
Mrs. Jones –

Resolution adopted this th day of June 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

CGB/

cc: Auditor (certified)
Water/Sewer (file)
Project file



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Shannon Jones DEPARTMENT: BOCC

*POSITION: Commissioner DATE: 6/20/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Chamber Alliance Fly-In

LOCATION:
Washington DC

DATE(S): 9/9/2024-9/11/2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Willard \$399/night

ESTIMATED COST OF TRIP: \$2500/attendee

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Martin Russell, Susan Walther, Krystal Powell



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Brian Tinch DEPARTMENT: Sheriff's Office

*POSITION: Major DATE: 6/18/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Attend training related to his job duties

LOCATION:
Chicago, IL

DATE(S): 11/5-11/7/24

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hilton Garden Inn

ESTIMATED COST OF TRIP: \$3500.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Sherry [Signature] 06/18/2024
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Eric Johnson and Nick Marconi